

Dear Student:

The New York State Education Department has issued an alert to all New York medical schools, mandating that every medical student taking an elective in **New York State Hospitals be certified in Infection Control.**

To meet this requirement, you must have a certificate indicating you have passed the Infection Control test. The procedure we recommend is:

1. Click-on or cut and paste this url into your internet browser:
<http://mymedcerts.com/mssmjp>
2. After you finish the test you will have to enter your payment information and on the same form you use to enter your payment information provides a visible box for you to enter a discount code which is “**MSSMJPX234**”. By entering this code your payment will automatically adjust from \$19.99 to \$14.99.
3. At the end of the test you will be able to print the certificate of Completion. Remember to send a copy when applying to the New York State Department of Education when applying for the Letter of Eligibility.
- 4.. **Bring the “Certificate of Completion” to me at the time of orientation.** You will not be able to start your rotation without evidence that you have passed the test.
6. Please note, there are two separate fees. One is for the Infectious Control Test and the other is the application fee for the Letter of Eligibility from the New York State Education Department.

INFECTIOUS CONTROL TEST:

This fee can only be paid by a major Credit Card.

LETTER OF ELIGIBILITY APPLICATION FEE:

This fee can only be paid by International Money Order, International Bank Draft, or International Postal Order drawn through a bank in the United States of America and made payable in US dollars. New York State Department of Education also accepts Personal Bank Check drawn through any bank in the United States. (**Travelers Checks are not acceptable**).

I am looking forward to meeting you when you arrive for orientation on the first day of your elective at 1468 Madison Avenue, Annenberg Building - 13th Floor Room 13-30.

Sincerely,
Jeanneth Persaud

